

# Atlantic Coastal Fish Habitat Partnership

## Interim Steering Committee (ISC)

August 14, 2007

Alexandria, VA

### Draft Agenda

*Tuesday, August 14, 2007*

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|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>Welcome</b>                                                                                                                                 | <b>9:00 am</b>  |
| ❖ Welcome and introduction of Interim Steering Committee members, <i>J. Thomas</i>                                                             |                 |
| <b>Update on Progress Since May Workshop</b>                                                                                                   | <b>9:20 am</b>  |
| ❖ Workshop conclusions, <i>G. Schuler</i>                                                                                                      |                 |
| ❖ Grant applications, <i>M. Caldwell</i>                                                                                                       |                 |
| ❖ Science activities and leadership, <i>J. Thomas and G. Schuler</i>                                                                           |                 |
| ❖ National Board information, <i>J. Thomas</i>                                                                                                 |                 |
| ▪ Partnership application & process                                                                                                            |                 |
| ▪ Representatives to National Committees (Science/Data, Communications)                                                                        |                 |
| ▪ Eligibility for 2008 FWS NFHAP funds                                                                                                         |                 |
| ▪ Presentation at October NFHAP Board meeting                                                                                                  |                 |
| <b>Discussion 1A: Selection of an <u>Interim</u> Steering Committee Leader</b>                                                                 | <b>9:40 am</b>  |
| <b>Discussion 1B: Role of the Steering Committee (Interim &amp; Permanent)</b>                                                                 | <b>9:55 am</b>  |
| ❖ What should be the role of the Steering Committee?                                                                                           |                 |
| ❖ How will the role of the interim group differ from the role of the permanent Steering Committee?                                             |                 |
| <b>Break</b>                                                                                                                                   | <b>10:30 am</b> |
| <b>Discussion 1B: Role of the Steering Committee... continued</b>                                                                              | <b>10:40 am</b> |
| ❖ At what point would we consider the interim Steering Committee permanent?                                                                    |                 |
| ❖ When – in terms of timing or date – do we want the Steering Committee to become a permanent body? (e.g., a goal)                             |                 |
| <b>Discussion 1C: Who should participate on the Steering Committee, based on roles needed today and projected under a permanent structure?</b> | <b>11:00 am</b> |
| ❖ Review of previous e-discussion on directors and fish chiefs, <i>J. Thomas</i>                                                               |                 |
| <b>Lunch Break</b>                                                                                                                             | <b>12:00 pm</b> |

The times listed are approximate; the order of items and content is subject to change.  
The meeting will be held at the Crowne Plaza Hotel Old Town, 901 N. Fairfax St., Alexandria, VA 22314;  
Tel: 703-683-6000

<b>Discussion 2: <i>Who</i> is missing from the ACFHP, <i>why</i> should they be involved, and <i>how</i> do we involve them?</b>	<b>1:00 pm</b>
<ul style="list-style-type: none"> <li>❖ Southern organizations and agencies</li> <li>❖ Freshwater fisheries agencies</li> <li>❖ Other fish habitat partnerships</li> <li>❖ Other groups</li> </ul>	
<b>Creating an Action Plan</b>	<b>2:00 pm</b>
<ul style="list-style-type: none"> <li>❖ Review and discussion on partnership application, <i>J. Thomas</i></li> <li>❖ Creating a <i>timeline</i> for action using work plan and grant application <ul style="list-style-type: none"> <li>▪ Identify what needs to be done, and when it should be done by</li> </ul> </li> </ul>	
<b>Plan for NOAA Funds, <i>T. Bigford</i></b>	<b>2:45 pm</b>
<ul style="list-style-type: none"> <li>❖ Review of NOAA contract content</li> <li>❖ Update on status of contract</li> <li>❖ Discussion on immediate needs for NOAA fund distribution, based on <i>timeline</i></li> </ul>	
<b>Break</b>	<b>3:15 pm</b>
<b>Creating an Action Plan Continued</b>	<b>3:30 pm</b>
<ul style="list-style-type: none"> <li>❖ Creating a <i>plan</i> for accomplishment of activities <ul style="list-style-type: none"> <li>▪ Identify how to accomplish what needs to be done</li> <li>▪ Identify who, ideally, should work on accomplishing what portions of the plan</li> </ul> </li> <li>❖ Multi-state grant triage plan <ul style="list-style-type: none"> <li>▪ What are the most immediate needs for these funds, if we only get a portion of the grant money requested?</li> <li>▪ How do we move forward if we do not get any money from this grant?</li> <li>▪ Additional grant opportunities</li> </ul> </li> </ul>	
<b>Discussion on Species-Habitat Matrix</b>	<b>4:30 pm</b>
<ul style="list-style-type: none"> <li>❖ Outline of plan of action for completion of matrix, <i>J. Kritzer</i></li> <li>❖ Missing categories</li> <li>❖ Overall impression</li> </ul>	
<b>Plan for October Meeting/Other Issues</b>	<b>4:50 pm</b>
<b>Adjourn</b>	<b>5:00 pm</b>

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